



Application for the Utah State Office of Education Sociology Endorsement

This endorsement is attached to an Educator License with an Elementary, Secondary or Special Education area of concentration. A person with an Educator License who completes the requirements for a Sociology Endorsement will receive an endorsement allowing them to teach Secondary Sociology courses.

Applicant Information

Name _____ Date submitted _____

Cactus ID (preferred) _____ or SSN _____

District _____ School _____

Major _____ Minor _____

Home Address _____

Home Phone _____ Work Phone _____ City _____ State _____ Zip _____

Email _____

Check One: _____ This is an application for the Sociology Endorsement (see below)
_____ This is an application for a State Approved Endorsement Plan (SAEP) for the Sociology Endorsement (see page 2)

There are two ways to earn a Sociology Endorsement.

1. Complete all required university or college coursework with a grade of "C" or better recorded on a transcript, or other USOE approved professional development courses recorded in CACTUS, and successful passage of Praxis II test.
2. Demonstrated Competency.

Instructions for Completing and Submitting the Application

1. Fill in the Applicant Information (above) and check the courses completed that satisfy each of the Requirements (see pages 3, 4).
2. For university courses, attach original transcripts (internet transcripts are not acceptable), with courses highlighted. For professional development courses, attach a copy of the CACTUS report, with courses highlighted. In some cases, the university course name on the transcript is non-specific, e.g. "Special Topics in Education." If this is the case, submit either a syllabus from the course or a letter from the instructor or department verifying that the course meets the requirement.
3. Print the Sociology Endorsement Checklist and check completed coursework.
4. Send the Application Form, highlighted transcript, and the Endorsement Checklist with a \$40.00 processing fee to:

For **completed** endorsements:
Utah State Office of Education
Attn. Janet Strong
Educator Quality & Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

For Further Information contact: Tom Sutton, Social Studies Specialist-- tom.sutton@schools.utah.gov

State Approved Endorsement Program (SAEP)

1. An approved SAEP for the Sociology Endorsement allows a secondary teacher to teach Sociology classes while working on the endorsement.
2. The applicant has two years from the date the SAEP is approved to complete all requirements for the endorsement (see pages 3, 4).
3. The applicant must be currently listed in CACTUS as teaching the subject which requires them to be endorsed in the subject area.
4. The applicant must have a minimum of nine hours toward the endorsement before applying for the SAEP. (The applicant must document the minimum of nine hours on this application by attaching an official transcript as evidence.)

Submitting the Application

1. Print and complete the Endorsement Application Form (page 1).
2. The processing fee is \$40.00.
3. Attach official Transcript(s) and/or CACTUS printouts with the relevant courses highlighted. Internet transcripts are not acceptable.
4. Send the completed application, official transcripts, and processing fee to:

For State Approved Endorsement Program (SAEP) (paid by district or charter school):

Office of Education
Attn: Stephanie Ferris
Utah State Office of Education
Educator Quality & Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

For Further Information contact: Tom Sutton, Social Studies Specialist-- tom.sutton@schools.utah.gov.

Sociology Endorsement Checklist

Put a check next to the course that appears on your transcript. Complete the boxes only if "other" is checked.

1. Introduction to Sociology

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ UVU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course _____

Date Completed _____ # Hours _____

University _____

2. Social Organizations

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ UVU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course _____

Date Completed _____ # Hours _____

University _____

3. Social Psychology

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ UVU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course _____

Date Completed _____ # Hours _____

University _____

4. Specialized Political Science Course (2 needed)

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ UVU
- ☐ WSU

Name of Course _____

Date Completed _____ # Hours _____

University _____

____ Other – Complete the box at the right

Put a check next to the course that appears on your transcript. Complete the boxes only if “other” is checked.

5. Teaching Methods in Social Studies

- ____ BYU SC ED 377R (Secondary)
- ____ BYU EL ED 365 (Elementary)
- ____ SUU SOSOC 4900 (Secondary)
- ____ SUU EL ED 3490 (Elementary)
- ____ U of U TL 5380
- ____ USU SCED 3500
- ____ UVU HIST 4250 (Secondary)
- ____ UVU EL ED 4530 (Elementary)
- ____ WSU HIST 4500
- ____ Other – Complete the box at the right

Name of Course _____

Date Completed _____ # Hours _____

University _____

6. Praxis Test

____ **0950**

Date Taken _____

Score _____